

Rhom Construction LLC is a Commercial-General Construction Contractor in the Chippewa Valley and Western Wisconsin and is actively adding a full-time Project Manager/Estimator to our team. With a growing market-share and reputation we are seeking team players to continue building great relationships, provide quality projects, and customer service.

#### Qualifications

- Construction knowledge and or background required
- Strong communication and interpersonal skills with ability to easily interact with team members, client organizations and the community.
- Organized, Planner, Problem-solver, Detailed, Professional
- Ability to multitask, work efficiently both independently and collaboratively in an ever-evolving environments, adapt quickly while maintain attention to details and customer service
- Procore experience/knowledge beneficial
- Experience in estimation or project management beneficial

#### Responsibilities

- Identify and calculate labor, material, timer requirements and cost estimates using blueprints, proposals, specifications and related documents.
- Prepare estimates and related proposals for clients
- Manage cost, schedule and quality of assigned projects. Ensure they align with company's mission, policies and procedures
- Plan & attend project meetings, monitor and communicate project status and adjust as challenges and milestones occur, provide schedule updates
- Provide input and execution on the organizations policies, procedures and decisions
- Promote positive image and cultivate strong relationships with clients, industry partners and community members
- Active in construction management process including, but not limited to bidding, client contract review, pre-construction processes, submittals, RFI's, purchases, issue resolution, subcontractor coordination, billing, project closeouts
- Monitors and manages job costs, labor production, project billings, potential change items
- Actively participates in risk management by identifying and addressing potential issues
- Creates project schedules, coordinate and communicate with project managers, crews, vendors, subcontractors and staff to ensuring all activities align for completion
- Participate in meetings to discuss project financials and status, review bid proposals and ensure documents are accurate and complete
- Other duties as assigned

Join this established, successful and growing company, send your cover letter and resume to Rhom Construction, 2105 N Clairemont Ave. Eau Claire WI 54703, Email: [rhom@rhomconstruction.com](mailto:rhom@rhomconstruction.com)